

Berkeley Unified School District

Personnel Commission

Meeting Agenda

- | | |
|--|-----------------------|
| 1. Call to Order | Chairperson Goldstein |
| 2. Roll Call & Establishment of Quorum | Secretary Duwel |
| 3. Public Comments (15-minute limit) | Public |

Berkeley Unified School District Personnel Compensation Committee

The meeting was called to order at 10:01 AM.

Chairperson Goldstein, Vice-Chairperson Ortiz, and Commissioner Carter were present, and a quorum was established. Secretary Duwel was absent. Erin Arinez, Classified Personnel Supervisor, facilitated the meeting.

3. Public Comments

Approval & Adoption of 10/18/18

Approval & Adoption of Minutes

motion,
Approved 3-0

6. Consent Items

Ratification of Eligibility Lists

- a) Administrative Assistant I
- b) Custodian I
- c) Employee Benefits Specialist
- d) Executive Director of Facilities Maintenance and Grounds Operations
- e) Grounds Gardener

7. Conference Items

- a) Advanced Step Placement Request- V. Session

have already advanced to a step two.

Commissioner Carter made a motion to approve the advanced step placement. Vice Chair

seconded the motion,
Approved, 3-0

b) Personnel Commission Agenda Revision- Reports

Chairperson Goldstein reported that Paula Philips, former BCCE President, had requested at a prior commission meeting to move the "Reports" Item to an earlier section of the agenda. Ms. Arinez recommended moving "Reports" to follow the "Consent Items" section of the agenda. Chairperson Goldstein said this request was made because it would be helpful to front load the staff, union and commissioner comments so members of the public would not have to stay for the entire meeting if the items prior to Reports were not of concern to them.

Vice-Chairperson Ortiz made a motion to approve the agenda revision; Commissioner Carter seconded the motion,
Approved, 3-0

8. Closed Session

- a) Employee Discipline and Legal Matters - Government Code § 54954.5
(2017-D-01) (2017-D-02) (2018-D-01)

The Personnel Commission went into closed session at 4:42 pm.

d) Personnel Director

New Hires and Examinations administered in the month of June

Ms. Arinez reported that the Personnel Commission held numerous exams in the month of June. She

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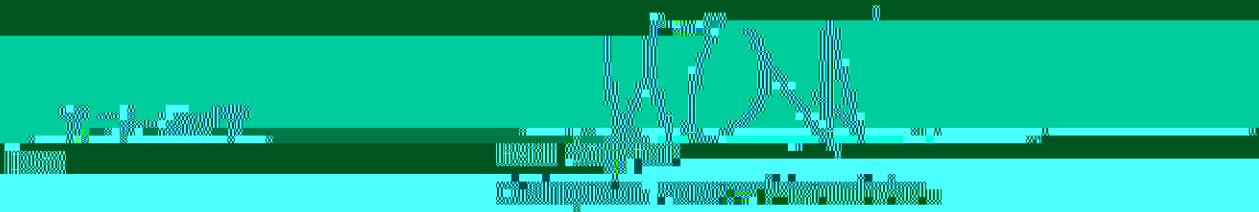
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Patricia Diwe
Secretary, Per

sonna



11/13/2020 11:00 AM

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Examinations Administered in the Month of July:

Classification

Written

Oral

Performance

Employee Benefits Specialist

6

1

School Administrative Assistant II

7

Instructional Specialist, Garden

2

2

Instructional Specialist, Art

4

School Safety Officer

5

4

Instructional Technician, Before and After School

PERSONNEL COMMISSION

AGENDA ITEM

SUBJECT: REQUEST FOR ADVANCED STEP PLACEMENT AS RESTORATIVE JUSTICE
COORDINATOR IN THE CASE OF EDDIE ESTRADA

BACKGROUND INFORMATION

Mr. Estrada has been involved in Restorative Justice for five (5) years. He completed his Bachelor's degree in 2014 and is an alumnus of the RJ Center at Cal. He has completed a myriad of coursework and seminars associated with and in direct support of Restorative Justice Programs. He has worked for

To Commission Chairperson Heidi Goldstein:

I hope this letter finds you well. I am writing this letter to request that my employment with Berkeley Unified School District begin at Step 5 in accordance with the salary scale provide by Human Resources. In this letter, I hope to articulate some of the reasons why I believe this to be a reasonable request and hope that you and the commission come to agree

I have been working as a Restorative Justice practitioner since 2013 while I was still a student at the University of California Berkeley. In 2014, I received my Bachelor's

of Arts in Legal Studies and a Minor in Peace and Conflict Studies with an emphasis

the 10 month that exists here. Further, with the addition of a second RJ Coordinator, I am finding myself operating at a supervisory role, providing training and over site. I know that I will have to bring the new person up to speed and this will take time. It

does not feel equitable that the second person will be expected to take on the

time of [redacted] involved and the leadership role [redacted] take on

PERSONNEL COMMISSION
BERKELEY UNIFIED SCHOOL DISTRICT
August 2, 2018

AGENDA ITEM

SUBJECT: LEAD MAINTENANCE ENGINEER ELIGIBILITY LIST CERTIFICATION
EXTENSION

BACKGROUND INFORMATION

Personnel Commission Rule 50.100.1 states that "After approval, an eligibility list shall be in

effect for one year, unless exhausted, *and may be extended for not to exceed one additional year* at the discretion of the Commission." Request to extend the Lead Maintenance Engineer Eligibility List for an additional one (1) year.

50.100.1 Establishment and Life of Eligibility Lists

A. After an examination, the names of successful competitors shall be arranged on a list in the order of examination score plus additional points where applicable (Rule 40.100.8). The list

shall be presented for approval of the Personnel Commission.

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David S. Foran
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